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County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES
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February 11, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

19 February 11, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST TO APPROVE TERMINATION FOR CONVENIENCE SHELTER SERVICES FOR
HOMELESS GENERAL RELIEF APPLICANTS/PARTICIPANTS CONTRACT WITH HUMAN
POTENTIAL CONSULTANTS, LLC
(ALL DISTRICTS – 3 VOTES)**

SUBJECT

The Department of Public Social Services (DPSS) seeks approval to terminate for convenience one Shelter Services for Homeless General Relief (SSHGR) Applicants/ Participants contract. The County of Los Angeles (County), through DPSS, finds it is in the County's best interest to terminate this contract, and the contractor is in agreement. The contract is being terminated at the request of the contractor, Human Potential Consultants, LLC (HPC).

IT IS RECOMMENDED THAT THE BOARD:

Approve the termination for convenience of contract number SSHGR11001 with HPC for SSHGR Services, as deemed in the best interest of the County, and direct the Director of DPSS, or her designee, to issue a notice of termination forthwith.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action to terminate the contract is in the County's best interest because the contractor is not able to provide SSHGR services for which they were funded. HPC's shelter is not utilized due to unwillingness of participants to be referred to HPC's shelter facility in Lynwood. The low utilization rate of HPC's shelter has caused an adverse economic impact on the company; therefore, it is not feasible for HPC to continue with the SSHGR contract. HPC requested that its SSHGR contract be terminated.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the Countywide Strategic Plan, Goal 1, Operational Effectiveness: Maximize the effectiveness of the process, structure, and operations to support timely delivery of customer-oriented and efficient public service.

FISCAL IMPACT/FINANCING

The HPC contract is funded with net County cost (NCC) from the Department's General Relief (GR) Assistance Budget. The estimated maximum annual contract amount of \$350,400 will be released back to the GR Assistance Budget upon termination of the contract.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Department entered into agreements with four contractors, including HPC, for the provision of shelter services for Homeless General Relief applicants/participants, effective September 1, 2011 through August 31, 2014, with an option to extend for two one-year periods.

DPSS District Offices refer eligible homeless GR applicants/participants to contracted shelters. The applicant/participant chooses the shelter from the available options. HPC is located in the City of Lynwood, and provides shelter services for homeless individuals from all Supervisorial Districts. Most GR participants have been unwilling to be referred to shelters located outside of the downtown Los Angeles area.

The number of participants choosing to access shelter services at HPC's Lynwood facility is very low. Since the inception of the contract on September 1, 2011 through November 30, 2013, only ten participants have utilized HPC's shelter. Under the contract, HPC is required to have 40 beds available at all times for DPSS clients. HPC is paid only when participants are actually placed at their shelter.

CONTRACTING PROCESS

The HPC contract permits the County to terminate the contract without cause upon ten days notice when termination is deemed by the County to be in its best interest. Upon the Board's approval, DPSS will provide notice of termination to HPC, which will be effective ten days after the notice is sent.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Currently, the contractor is not receiving any referrals. All participants will be referred to the other three service providers whose daily available beds for the exclusive use of our homeless GR participants have always exceeded our demand.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board letter to the Director of DPSS.

The Honorable Board of Supervisors

2/11/2014

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Respectfully submitted,

A handwritten signature in cursive script, reading "Sheryl L. Spiller".

SHERYL L. SPILLER

Director

SLS:mss

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Deputy Chief Executive Officer